

NORMAN HARRINGTON

March 16, 1981

MEMO to: Members of Oxford Community Center Board & guests.

There will be a meeting of the Board on Tuesday evening, March 24, at 7:30 at the Town Office, Oxford.

Mr. Frank Clarke accepted the task of inspecting the school building and recommending priorities for needed repairs. He enlisted the assistance and expertise of Fred Lewis, an independent contractor, and has prepared a point by point estimate of costs. I have invited both Mr. Clarke and Mr. Lewis to attend the March 24 meeting, and Mr. Clarke to be an ex-officio member of our board thereafter.

Mr. Clarke reports he has also recruited the volunteer assistance of Buzz Brown, who was a roofing contractor for more than 15 years. Buzz has agreed to supervise work on the roof, and Frank will report his recommendations at our meeting.

We'll discuss any other items that come up, including prospective tenants, but hopefully we will be able to make some decisions on the renovations and proceed with all speed to accomplish them.

Mr. Campen
Mr. Conner
Mr. Hanks
Mrs. Jackson
Mrs. Kammert

Mr. Lovelace
Mrs. Moore
Mr. Farmer
Mr. Clarke
Mr. Lewis


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