

OXFORD ELEMENTARY SCHOOL

DEMOLITION AND PREPARATION

1. Remove and dispose of unnessary books, desks, furniture, etc. Proper handling of the disposition could add to funds available for other work. Old books, though probably of not much resale value could be sold for scrap.
2. Remove unused wires - telephone, school bell control, etc.

ARCHITECTURAL

1. Replace all broken window glass. The glass in the rear of the building should be replaced with wire glass for added strength. An item such as this should be contracted for on a bid basis.
2. Replace broken rear double doors with solid metal doors complete with panic hardware. (Windows over doors should provide adequate light during daylight for the back halls.)
3. Paint boiler room doors.
4. Clear vines, etc. from rear of building.
5. Repair rear steps and rails and paint where required.
6. Replace upper roof and recoat lower roof where necessary. C. S. Brown, formerly in the roofing business, indicated atfirst that the upper roof could be patched but recent winds have done more damage to the roof.
7. There is evidence of rotten wood in the floors and water in the crawl space. The floor joists and flooring should be inspected for weakness.
8. Install illuminated EXIT signs. (See Electrical)
9. Reglue loose floor tiles. (tripping hazard)
10. Replace damaged or missing suspended ceiling tiles.
11. Install fire extinguishers in convenient places throughout the building.
12. Install emergency lights in public areas. (See Electrical)
13. Paint front entrance and mount plastic letters - OXFORD COMMUNITY CENTER.

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(Continued)

ELECTRICAL

1. A thorough inspection of the electrical system of the building should be made by competent electricians. It was noted that several of the BX cables were heavily corroded and that there appeared to be undue moisture in some of the distribution panels.
2. Install new high voltage entrance cable to the meter box.
3. Install lighted EXIT lights over public exits.
4. Replace broken light lenses in the auditorium.
5. Install individual self charging, battery powered emergency lights on both sides of the auditorium to light exits incase of power failure.
6. Install some type of fire detection system.

MECHANICAL

1. A thorough inspection of the water and plumbing system of the building should be made by a qualified plumber. Replace any broken fixtures and/or broken pipes.
2. As the rear of the building faces south-southwest, a solar heating system for hot water and perhaps to supplement the heating system should be considered.